

EGSA at UCLA Meeting Agenda / Minutes

1. Meeting Information

Project Name:	Engineering Graduate Student Association	Meeting Date:	2/17/09
Meeting Location :	BH 2438	Meeting Time:	12:10pm
Meeting Called by:	Olmo Maldonado	Meeting Duration:	1:pm
Meeting Notes prepared by:	Vanessa Thulsiraj	Meeting Notes Date:	
Next Meeting Date	2/24/09		
Invitees		Absents	
<ul style="list-style-type: none"> - Olmo Maldonado, President - Matt Beaumontt, VP External - Erica Shim, VP Internal - Sean Zhang, Treasurer - Vanessa Thulsiraj, Secretary - Christine Lee, Sustainability Coordinator 		<ul style="list-style-type: none"> - Yili Huo, Events Coordinator - Shane Markstrum, Lounge Officer - Jamal Madni, Public Information - Patrick Sislian, TEC Director - Keith Mayoral, Webmaster 	

2. Meeting Agenda

Item No	Item	Planned Duration
3	GSA Professional Mixer	
4	EGSA	
5	Lounge Renovation	
6	Bulletin Board	
7	Sustainability	
8	Approvals	

3. Discussion Item: GSA Professional Mixer

Discussion:

-Pizza order: \$8 for 14," 2 topping pizza			
Decision:			
Order from Dominos			
Action Item No	Action Item	Responsibility	Target Date
1	Pizza purchase	Yili	2/17/09
2	List of other GSA events for the week	Yili	2/17/09

4. Discussion Item: EGSA

Discussion:			
<ul style="list-style-type: none"> - CIA Infoession - Challenge Course - HSSEAS / EGSA Incoming Students Social (March 6th) - UCLA Engineering Technology Forum (April 23rd) - Round robin, assign people to update EGSA calendar - Get more involved with Faculty 			
Decision:			
<ul style="list-style-type: none"> - CIA Infoession will be held in Eng V 2101, on Feb 25th at noon - Matt will purchase and get reimbursed for Challenge Course 			
Action Item No	Action Item	Responsibility	Target Date
1	Bring and sign paperwork	Matt	Done
2	Order service for chain to secure speakers	Yili	2/17/09
3	Send out pdf for Challenge Course rules	Matt	2/18/09

5. Discussion Item: Lounge Renovations

Discussion:			
<ul style="list-style-type: none"> - Access List was consulted: 1057 students have used access key to enter EGSA Lounge - Store at least one bottle of Windex and paper towels in lounge - Start "used batteries" jar so that old batteries can be collected and recycled - Purchase small baskets to store controllers, and blankets 			
Decision:			
-Take action to improve heating in lounge			
Action Item No	Action Item	Responsibility	Target Date
1	Purchase Security Camera	Shane	

6. Discussion Item: Bulletin Board

Discussion:			
- Decorate board Wednesday Feb. 18th from 10:30-11:30am			
Decision:			
- Print pictures from CVS Photo Center			
Action Item No	Action Item	Responsibility	Target Date
1	Replace Paper Backing, Print Pictures	Vanessa, Christine	Done
2	Decorate board with pictures	Vanessa	2/18/09

7. Discussion Item: Sustainability

Discussion:			
<ul style="list-style-type: none"> - Recycling Bins <ul style="list-style-type: none"> -Waiting to hear from facilities - Student Water Keepers in Action <ul style="list-style-type: none"> -Program start date -SINAM: NSF funded project looking for high school students that can work with nanotechnology <ul style="list-style-type: none"> : Already have started the program for middle/high school students 			
Decision:			
<ul style="list-style-type: none"> - Hold of on buying recycling bins - Start program 1st week of April (after spring break) - SINAM already started high school outreach, they do not need another project 			
Action Item No	Action Item	Responsibility	Target Date
1			

8. Discussion Item: List of Approvals

Item No	Description	Motion / Second	Approval
1	Challenge Course for officers \$200	Matt/ Yili	Done
2	Business Cards for officers \$66.08	Olmo/ Matt	Done

#. Discussion Item:

Discussion:			
-			
Decision:			
- Item			
Action Item No	Action Item	Responsibility	Target Date
1			

