

## EGSA at UCLA Meeting Agenda / Minutes

### 1. Meeting Information

Project Name:	Engineering Graduate Student Association	Meeting Date:	5/5/2009
Meeting Location:	BH 2438	Meeting Time:	2:00
Meeting Called by:	Olmo Maldonado	Meeting Duration:	1 hr 15 min
Meeting Notes prepared by:	Olmo Maldonado	Meeting Notes Date:	5/5/2009
Next Meeting Date	5/12/2009		
Invitees		Absents	
<ul style="list-style-type: none"> <li>- Erica Shim, VP Internal</li> <li>- Sean Zhang, Treasurer</li> <li>- Yili Huo, Events Coordinator</li> <li>- Olmo Maldonado, President</li> <li>- Shane Markstrum, Lounge Officer</li>   <li>- Vanessa Thulsiraj, Secretary</li> <li>- Christine Lee, Sustainability Coordinator</li> <li>- Angela Chang, President-elect</li> <li>- Nataly Chen, VPI-elect</li> <li>- Richard Zhu, VPE-elect</li> <li>- Neil Tilley, Secretary-elect</li> <li>- Alexander Afanasyev, Webmaster-elect</li> </ul>		<ul style="list-style-type: none"> <li>i- Patrick Sslian, TEC Director</li> <li>- Jamal Madni, Public Information</li> </ul>	

### 2. Meeting Agenda

Item No	Item	Planned Duration
3	EGSA	
4	Last Events	
5	Website	
6	Approvals	

### 3. Discussion Item: EGSA

Discussion:			
<ul style="list-style-type: none"> <li>- Incoming Officers</li> <li>- Angela Chang</li> <li>- Nataly Chen</li> <li>- Richard Zhu</li> <li>- Neil Tilley</li> <li>- Alexander Afanasyev</li>   <li>- Appointments</li> <li>Executive</li> <li>- Nicolas Widman, Elaine Wah - Treasurer</li> <li>- Charndeeep Grewal - Events Coordinator</li> <li>Appointed</li> <li>- Xuan Luo - Lounge Officer</li> <li>- Marcia Ferreira - Sustainability Director</li> <li>- Anuradha Biswas - Community Outreach Director</li> <li>- Linda Wang - Careers Director</li> <li>- Joel Jamias - Alumni Relations</li> <li>- Chuong Nguye - TEC Director</li>   <li>- Constitution</li> <li>- Language for Appointments</li> <li>- Rename Webmaster</li> <li>- Rename Events Coordinator</li> <li>- Modify language of limits on spending without approval from a town hall</li> <li>- Remove Public Information Officer from Executive Board</li>   <li>- Officer Dinner(s)</li> <li>- Elected + Out-going officers</li> <li>- Out-going Officers</li> </ul>			
Decision:			
<ul style="list-style-type: none"> <li>- On hold for the appointing Executive Officers</li> <li>- Rename Webmaster -&gt; Tech Chair</li> <li>- Rename Events Corodinator -&gt; Events Chair</li> <li>- Elected + Out-going officers, W R S</li> </ul>			
Action	Action Item	Responsibility	Due
1	Send email to students for Town Hall	Olmo	Done
2a	Send to previous volunteers	Yili	Done
3	Get history of	Sean	4/14

	Dean's from Sept to Now.		
4	Organize a "meet(ing) tour" with Angela	Olmo	
5	Send email to interested parties	Olmo	5/5

## 4. Discussion Item: Last Events

Discussion:			
- Town Hall - Social			
Decision:			
Action	Action Item	Responsibility	Due
1	Registering Patio		
2	Ordering (\$2,600 of pizza)		
3	Inventory		
4	Advertisements		
5	Email Library Alehouse	Olmo	
6	Add Laura and Events C, to SEASNet	Olmo	
7	Email Career Center	Erica	
8			

## 5. Discussion Item: Website

Discussion:
- Needs update - About - Officers - Missing - Community Outreach

- Sustainability Efforts
- TEC

Decision:

Action	Action Item	Responsibility	Due
1	President's Guide	Olmo	4/10
2	VPI's Guide	Erica	4/10
3	Secretary's Guide	Vanessa	4/10
5	Community Outreach Director's Guide	Vanessa	4/10
6	Sustainability Director's Guide	Christine	4/10
7	Webmaster's Guide	Olmo	4/10
8	Lounge Officer's Guide	Shane	4/10
9	TEC Director's Guide	Patrick	4/10
10	Treasurer's Guide	Sean	Done
11	Sustainability Content for Site	Christine	4/15
12	Community Service Content for Site	Vanessa	Done
14	Update Site	Olmo	4/15
15	Resources: HSSEAS Poster Service	Erica	4/19

## 6. Discussion Item: List of Approvals

Item No	Description	Motion / Second	Approval
1			
2			