

## EGSA at UCLA Meeting Agenda / Minutes

### 1. Meeting Information

Project Name:	Engineering Graduate Student Association	Meeting Date:	3/10/2009
Meeting Location :	BH 2438	Meeting Time:	12:15pm
Meeting Called by:	Erica Shim	Meeting Duration:	1:09pm
Meeting Notes prepared by:	Erica Shim	Meeting Notes Date:	
Next Meeting Date	3/17/09		
Invitees		Absents	
<ul style="list-style-type: none"> <li>- Matt Beaumontt, VP External</li> <li>- Erica Shim, VP Internal</li> <li>- Sean Zhang, Treasurer</li> <li>- Yili Huo, Events Coordinator</li> </ul>		<ul style="list-style-type: none"> <li>- Olmo Maldonado, President</li> <li>- Vanessa Thulsiraj, Secretary</li> <li>- Christine Lee, Sustainability Coordinator</li> <li>- Jamal Madni, Public Information</li> <li>- Shane Markstrum, Lounge Officer</li> <li>- Patrick Sislian, TEC Director</li> </ul>	

### . Meeting Agenda

Item No	Item	Planned Duration
3	EGSA	
4	Engr. Tech Forum (4/23)	
4	Community Outreach	
5	Lounge Renovation	
6	Bulletin Board	
7	Sustainability	
8	Approvals	

### 3. Discussion Item: EGSA

Discussion:
<ul style="list-style-type: none"> <li>- Officer Dinner</li> <li>- Next Tech Forum Meeting: 3/10 10:30 AM-11:30 AM in Rice Room</li> </ul>
Decision:
<ul style="list-style-type: none"> <li>- Officer Dinner 3/11, 7pm, location TBA</li> </ul>

Action Item No	Action Item	Responsibility	Target Date
1			
2			

#### 4. Discussion Item: Incoming Students Social

Discussion:			
- Recap for the social			
Decision:			
- For next social, have the whole batch of pizza delivered in the first hour			
Action Item No	Action Item	Responsibility	Target Date
1	Ice Purchase	Yili	DONE
2	Volunteer Request	Yili	DONE
3	Social Email (students and staff)	Olmo	DONE
4	Social Flyer	Yili	DONE
5	Transfer dean money	Sean	DONE
6	Banner Purchase	Erica	DONE
7	Smart and final run	Matt	DONE

#### 5. Discussion Item: Community Outreach

Discussion:			
Decision:			
Action Item No	Action Item	Responsibility	Target Date

#### 5. Discussion Item: Lounge Renovations

Discussion:			
- Purchase small baskets to store controllers and blankets			
- Provide a coffee maker in lounge			
- Pay phone bill, or discontinue phone service			
Decision:			
-Need back plate to mount logo			
Action Item No	Action Item	Responsibility	Target Date
1	Purchase Security Camera	Shane	


## 6. Discussion Item: Bulletin Board

Discussion:			
- Still need pictures of Shane, TEC, Challenge Course			
Decision:			
Action Item No	Action Item	Responsibility	Target Date
1	Decorate EGSA Bulletin Board by SEAS cafe	Vanessa	3/6/09

## 7. Discussion Item: Sustainability

Discussion:			
- Student Water Keepers in Action -Update on program and current progress			
Decision:			
Action Item No	Action Item	Responsibility	Target Date
1			

## 8. Discussion Item: Committees

Discussion:			
<ul style="list-style-type: none"> <li>- Update on Graduate Writing Center Oversight Committee (GWCOG) meeting</li> <li>- 2 meeting every quate</li> <li>- Updates from other committee meetings</li> </ul>			
Decision:			
Action Item No	Action Item	Responsibility	Target Date
1			

## 9. Discussion Item: List of Approvals

Item No	Description	Motion / Second	Approval
1	Increase volunteer payment from previous approved amount to \$264 [3/6 social]	Erica / Yili	approved
2	\$90 for ice [3/6 social]	Matt / Erica	approved
3	\$160 for wine [3/6 social]	Matt / Erica	approved
4	\$140 for snacks [3/6 social]	Matt / Erica	approved
5	\$278 for drinks [3/6 social]	Matt / Erica	approved
6	\$2400 for pizza [3/6 social] (*fund coming directly from the dean's account specifically for this expenditure, therefore \$1000 limit approval amount is disregarded for this approval only)	Sean / Yili	approved
7	\$200 for officer dinner [3/11/09]	Matt / Yili	approved

