

## EGSA at UCLA Meeting Agenda / Minutes

### 1. Meeting Information

Project Name:	Engineering Graduate Student Association	Meeting Date:	3/31/2009
Meeting Location :	BH 2438	Meeting Time:	12:00pm
Meeting Called by:	Olmo Maldonado	Meeting Duration:	1 hr 15 mins
Meeting Notes prepared by:	Olmo Maldonado	Meeting Notes Date:	3/31/2009
Next Meeting Date	4/7/2009		
Invitees		Absents	
<ul style="list-style-type: none"> <li>- Erica Shim, VP Internal</li> <li>- Sean Zhang, Treasurer</li> <li>- Yili Huo, Events Coordinator</li> <li>- Olmo Maldonado, President</li> <li>- Vanessa Thulsiraj, Secretary</li> <li>- Shane Markstrum, Lounge Officer</li> </ul>		<ul style="list-style-type: none"> <li>- Christine Lee, Sustainability Coordinator</li> <li>- Jamal Madni, Public Information</li> <li>- Patrick Sislian, TEC Director</li> </ul>	

### . Meeting Agenda

Item No	Item	Planned Duration
3	EGSA	
4	Incoming Students Social	
5	Lounge Renovation	
6	Bulletin Board	
7	Sustainability	
8	Community Service	
9	Approvals	

### 3. Discussion Item: EGSA

Discussion:
<ul style="list-style-type: none"> <li>- Tech Forum Volunteer Sign-ups</li> <li>- Lockheed Martin Exhibit Day (4/2)</li> <li>- VPE / GSA Responsibilities (4/15)</li> <li>- Schedule 1st Town Hall (Start nomination, voting) 3rd</li> <li>- Schedule 2nd Town Hall (New officers welcome) 5th</li> </ul>

- Schedule Social 7th

Decision:

- Tech Volunteer
- Send an email to the grad. students
- VPE
- Bring form, Olmo
- Meet and greet date:
- Send email on the 4/6, Olmo, rsvp
- Tacos rubios 4/8 (pending forum)
- 

Action Item No	Action Item	Responsibility	Target Date
1	Send email to Lori	Olmo	3/31
2	Send email to students	Yili	4/3
3	RSVP Form	Olmo	4/3

#### 4. Discussion Item: Incoming Students Social

Discussion:

- Recap

Decision:

Action Item No	Action Item	Responsibility	Target Date
1	Total # of Students		
2	Send email to Dave and Les Lackman	Olmo	

#### 5. Discussion Item: Lounge Renovations

Discussion:

- Provide a coffee maker in lounge
- Pay phone bill, or discontinue phone service

Decision:

- Need back plate to mount logo
- Get rid of phone

Action Item No	Action Item	Responsibility	Target Date
1	Mount backplate	Shane	

#### 6. Discussion Item: Bulletin Board

Discussion:

- Still need pictures of Shane, TEC, Challenge Course

Decision:

- Need to put up calendar and EGSA flyers

Action Item No	Action Item	Responsibility	Target Date
1	Decorate EGSA Bulletin Board by SEAS cafe	Vanessa	Done

## 7. Discussion Item: Sustainability

Discussion:			
- Student Water Keepers in Action -Update on program and current progress			
Decision:			
Action Item No	Action Item	Responsibility	Target Date
1			

## 8. Discussion Item: Community Service

Discussion:			
-Ali McDonal: Webster Middle School Volunteer possibilities: After school tutoring, in-class presentations, project mentor -Iridescent Learning: <a href="http://iridescentlearning.org/">http://iridescentlearning.org/</a> Volunteer to teach science and engineering concepts in classroom 4 hour training program and one teaching session in April			
Decision:			
Action Item No	Action Item	Responsibility	Target Date
1			

## 9. Discussion Item: List of Approvals

Item No	Description	Motion / Second	Approval
1			
2			
3			
4			
5			
6			
7			

