



# EGSA @ UCLA Meeting Minutes

## 1. Meeting Information

Project Name:	Engineering Graduate Students Association	Meeting Date:	05/11/2011
Meeting Location:	EGSA Lounge	Meeting Time:	12:00pm
Meeting Called by:	Vanessa T.	Meeting End:	12:40pm
Meeting Notes prepared by:	Divya S.	Meeting Notes Date:	05/11/2011
Next Meeting Date:	05/18/2011		

Attending	Not attending
<ul style="list-style-type: none"> <li>- Meghdi B., VP External</li> <li>- Daniel G., Events Coordinator</li> <li>- Alexander A., IT Director</li> <li>- Vanessa T., President</li> <li>- Divya S., Secretary</li> <li>- Ravi R., Incoming Secretary</li> <li>- MaryTheresa P., Incoming VP Internal</li> <li>- Caroline M., Incoming VP External</li> </ul>	<ul style="list-style-type: none"> <li>- Marcia F., VP Internal</li> <li>- Keith S., Sustainability Director</li> <li>- David C., Treasurer</li> <li>- Tom L., Lounge Officer</li> </ul>

## 2. Meeting Summary

Item	Item No
Approvals	3
Reimbursement for CEE for allowing use of copy machine	4
Officers Retreat	5
Transition meeting and dinner	6

## 3. Discussion Item: Approvals

Item No	Description	Motion / Second	Approval
1	Cash Advance to UC Regents c/o Bruin Card Center for reimbursements to social helpers	Alex/Meg	Approved

	Name	UID	Amount		
	Caroline Mini	103672745	15		
	Juan Wu	603768057	15		
	Manuela Giroto	803632464	15		
	Matthew Silverman	503080925	15		
	Olaide Olambiwonnu	103869148	15		
	Qian Chen	3875871	15		
	Rui Zhang	703921935	15		
	Vanishree Hanumantha Rao	803920959	15		
	Zachary McKinney	903432742	15		
	Zhujun Lin	803869140	15		
	Arjun Ravishankar	603881869	30		
	Aytekin Cabuk	903920633	30		
	Kalpana Manickavasagam	3871712	30		
	Ling Fang	403806437	30		
	Ning Jin	3916112	30		
2	Cash Advance to UC Regents c/o Bruin Card Center for reimbursement to Vanessa for tip paid to Venice Bakery (\$70)			Meg/Alex	Approved
3	Cash Advance to UC Regents c/o Bruin Card Center for Daniel to buy additional incentives for upcoming blood drive (\$100)			Alex/Divya	Approved
4	PO for Mail, Document and Distribution Services for an EGSA Banner (\$133)			Meg/Vanessa	Approved
5	PO for ASUCLA Catering for CEE party (EGSA co-sponsored) (\$ 613.25)			Daniel/Vanessa	Approved

#### 4. Discussion Item: Reimbursement for CEE for allowing use of copy machine

Discussion:
Reimbursement for Civil and Environmental Engineering Department for allowing the use of their copy machine to take copies of flyers for EGSA use
Decision:
The EGSA board decided to allocate more money to the CEE party on May 20th in addition to the \$500 already approved for co-sponsorship to show their gratitude to the CEE department for allowing use of their copy machine to take copies of EGSA flyers. Exact amount to be decided later.

## 5. Discussion Item: Officer's Retreat

Discussion:
Officer's retreat to Catalina
Decision:
The EGSA Board decided to reimburse Tom's ferry charge to Catalina if he decides to go and the GSA bus is full.

## 6. Discussion Item: Transition Meeting and Dinner

Discussion:
Meeting and dinner to ease transition from the old board to the new board
Decision:
The transition meeting and dinner will be on 05/26/2011 at 06:30 pm at the Pomodoro Restaurant in Westwood.