



EGSA @ UCLA Meeting Minutes

1. Meeting Information

Project Name:	Engineering Graduate Students Association	Meeting Date:	04/27/2011
Meeting Location:	Engineering IV 38-138	Meeting Time:	12:40 pm
Meeting Called by:	Vanessa T.	Meeting End:	01:20pm
Meeting Notes prepared by:	Divya S.	Meeting Notes Date:	04/27/2011
Next Meeting Date:	05/04/2011		

Attending	Not attending
<ul style="list-style-type: none"> - Tom L., Lounge Officer - Keith S., Sustainability Director - David C., Treasurer - Vanessa T., President - Daniel G., Events Coordinator - Divya S., Secretary - Alexander A., IT Director - Ravi R., Incoming Secretary - MaryTheresa P., Incoming VP Internal - Xinda L., Incoming Events Coordinator 	<ul style="list-style-type: none"> - Marcia F., VP Internal - Meghdi B., VP External

2. Meeting Summary

Item	Item No
Approvals	3
Spring Social	4
Other events	5

3. Discussion Item: Approvals

Item No	Description	Motion / Second	Approval
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1	Approval of cash advance to Daniel G. for carpool for cages event (\$40 - 4 drivers \$10/each), mini-golf winners (\$30 - 6 winners \$5/each), challenge course (\$35 - 7 people \$5/each), blood drive incentives (\$120 - 24 incentives \$5/each), officers' retreat (\$140 - 3 people): Total: \$365	Vanessa/David	Approved
2	Approval of reimbursement for Daniel G. regarding officers' retreat (\$20)	Vanessa/David	Approved
3	Approval of reimbursement for Vanessa T. due to purchase of food for EGSA social (\$702.50)	Daniel/David	Approved
4	Approval of cash advance for David C. for the purchase of food for EGSA social (\$560)	Vanessa/Daniel	Approved
5	Approval of reimbursement for Divya S. regarding officers' retreat (\$9.87)	Daniel/David	Approved
6	Approval of PO for ASUCLA catering for food for EGSA Social (\$691.68)	Daniel/David	Approved
7	Approval of reimbursement for Meghdi B. due to purchase of food for EGSA social (\$396 + \$732.25 + \$118.53): Total: \$1246.78	Daniel/David	Approved

4. Discussion Item: Spring Social

Discussion:
Food order for social, volunteers, party city run, sound mixer
Decision:
Day of event job split for the officers were decided upon. Food order for the social was decided upon. Keith volunteered to do the party city run. A new sound mixer was decided to be bought.

Action	Action Item	Responsibility	Due
1	Place order for food for the social	Meg, Vanessa, Daniel	May 4
2	Buy Sound Mixer	Dave, Tom	May 4

5. Discussion Item: Other events

Discussion:
Grad Bar, Paintball, Challenge course
Decision:
A decision to go ahead with the Grad Bar was made.

Action	Action Item	Responsibility	Due
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1	Contact Dave at Library Ale House about Grad Bar	Daniel	May 4
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